

**IOHRD Human Rights Violation Complaint (3)**  
( for Human Rights Activists and Defenders)

Please fill out this form and send it to IOHRD [info@iohrd.nl](mailto:info@iohrd.nl)

It is very important to provide the required information to enable IOHRD exam the complaint, refer it to the competent authority, and follow up.

**First** : Complainant's information

- family Name:
- First Name:
- Birth date and place:
- Citizenship/ nationality:
- Gender:
- Marital status and number of children:
- Work position:
- Ethnicity, religion group, social group ( if needed)
- Passport Number/ Identification Card number( if any)
- Recent Address:-----  
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- Postal Address for the confidential communication ( if it is different from the recent address) ----  
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- Phone number or fax if any:
- Email Address:
- Please clarify if you are the principal victim or not, are there more than one victim? If yes, please provide other victims' information.
- I'm the principal victim: Yes  No  ( if NO what is your relationship to the Victim)
- If you are submitting the complaint on behalf of an alleged victim/ victims, please provide a proof of their permission. Or clarify the reasons behind submitting the complaint without their permission.
- I'm submitting the complaint on behalf of victim/victims based on their attached permission yes  No
- I'm submitting the complaint on behalf of the victim/ victims without their permission for these reasons:

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**Second:** Information about the alleged victim/ victims if they are different from the complainant:

- Family Name:
- victims' Name:
- Birth Date and Place:
- Citizenship/ nationality:
- Passport Number/ Identification Card Number( if any):
- Gender:
- Marital Status and number of Children:
- Work position:
- Name of the organization or the agency that you worked for:
- Agency's or organization's activities:
- Organization's work location:
- Organization's address:
- Organization's postal address:
- Victim's Work position at the organization or the agency:
- Ethnicity, religion group, social group( if needed):
- Recent Address:-----  
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- Postal Address for confidential communication (if it is different from the recent address)  
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- Phone Number/ Fax( if any):
- Email Address:
- In case of there are more than one victim, please submit a list of attachments includes all the above information about each victim with the complaint.
- Victim's Current Status: Free  announced detainee  Forced disappearances

- Victim’s family Status: -----

**Third: Target Country/ Violations**

- Country Name:
- Alleged Violations:

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**Fourth: Exhaust Domestic Remedies/ Seek Other international Procedures and remedies.**

Please explain, in details, all domestic procedures and remedies that was taken by the victim/ victims or on behalf of them including exhaust domestic courts, public authorities, dates of the complaints, and results

Procedure Type:

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Date/Dates-----

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Place/Places -----

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Who Started the Procedure:

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Domestic Authority or Institution that was exhausted:

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Name of the court that was entertained the case ( If any)

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**Opponent Party:**

Opponent personal Information if he/she is a natural person:

- Family Name:
- First Name:
- Work Position:
- Address:

What are the reasons If you did not exhaust the domestic remedies:

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Details of inability to use the domestic remedies because of the unreasonable delay or inability to reach them or any other reasons:

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Has the same issue brought to the international consideration for investigation or settlement:

Yes  No

If the answer is “Yes”, What are the procedures that were/are taken? What is/was the case type?

When ? And What are/were the results?

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**Fifth:** Human Rights activity that you think it is the reasons of prosecution:

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Persons or agencies behind the prosecution:

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Victims' current status: Free  Released on bail  Arrested  Forced  
 disappeared  Stalker

victims was banned from travelling: Yes  No

If the victim has been arrested, who did the arrest: governmental authority

Non-governmental work with the government permission

Non-governmental and without government permission

Name of the authority or group that did the arrest:

Name of the commander of the group or authority that arrested the victim( f known):

Arrest location and date:

Is victim's family allowed to visit him/her? Yes  No

Is it allowed to provide legal aid to the victim? Yes  No

Court that entertains the case:

Legal article or provision of the charge:

Has the victim been tortured? Yes  No

Does the victim have medical report? Yes  No

Date and location of the last seen, if it is forced disappearance case

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Has the victim's fate been investigated and searched by the governmental authorities? Yes  No

What was the government response to the request of the investigation and search?

Date and Name of the governmental authority that was responded:

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In case of death, is there medical report? Yes  No

Is there judicial investigation of the death cause? Yes  No

Court or agency that conducted the investigation:

Death cause that was announced by the investigated court or agency:

Has the perpetrator charged by any authority? Yes  No

The authority that charged the perpetrator:

Charge type:

Has the victim’s family receive any compensation? Yes  No

Violated verdict/s or judgments at the national level or due to the execution of the international commitment. If there are many violated verdicts, please provide details for each one separately:

At the National Level: -----  
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At the International Level:  
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Complainant’s signature:----- Location:-----Date: / /

**Sixth: Complaint Supporting Documents (Please attach copies not the original)**

1. Written consent if you are submitting the complaint on behalf of other person or reasons for not having such consent.
2. Copy of the domestic authority verdict (it’s beneficial to attach the related national code/law)
3. Other submitted complaints to request international investigation or settlement and all related statements.

4. All supporting documents that support the alleged violation/s which should be consistent with your description to the circumstances and events that compose the violation/s such as (photos, medical reports, death certificate, and other documents).

**Seventh:Authorization**

I authorize Initiator Organization for Human Rights and Democracy( IOHRD) to represent me in this complaint, follow up, communicate with the official and non-official national and international entities and institutions including the United Nations bodies and other regional and international organizations.

Signature:----- Location:----- Date: / /

IOHRD work is confidential to protect complainant’s information and safety. IOHRD may share some information with the other supporters and protectors. This complaint free of charge. IOHRD does not charge any fees for its services and communication. IOHRD Does not guarantee the stop or remove the violation or prosecute the perpetrators without authorities support and collaboration. IOHRD does not have time window for any case especially if the delay because of missing information that you are in charge to provide.